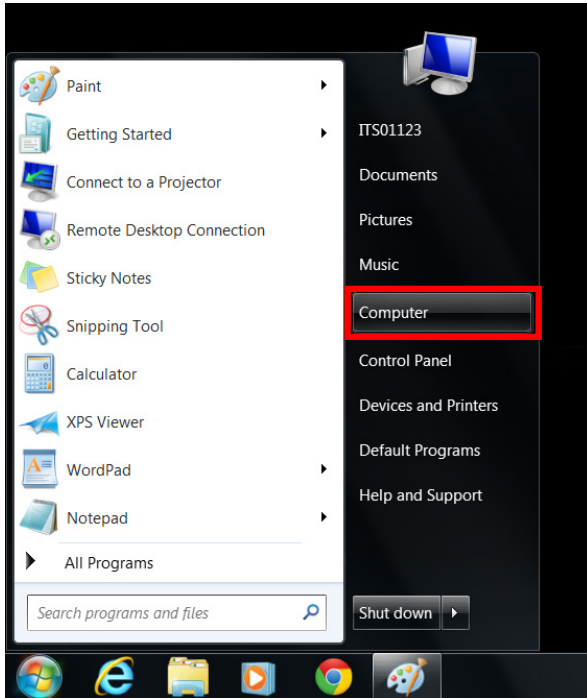




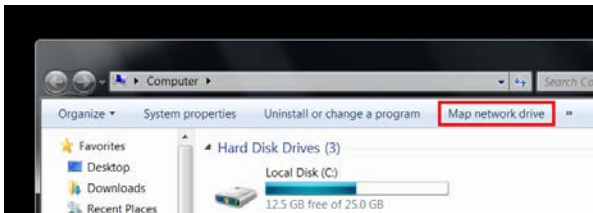
UniDrive on Windows 7

Step one

Press the **Start** (Windows Logo) button then click on **'Computer'**.



Click on **'Map Network Drive'** at the top of the window.



Step two

Click on the drop down menu next to **'Drive'** - this will produce a list of the Drive letters you can choose from.

NOTE: Usually a **'Home'** drive (like your Student Network Folder) would be given the letter **'H:'**, and a **shared** area (like any other folders you've been given access to) would be given the letter **'S:.'** If those letters are available, use them here.

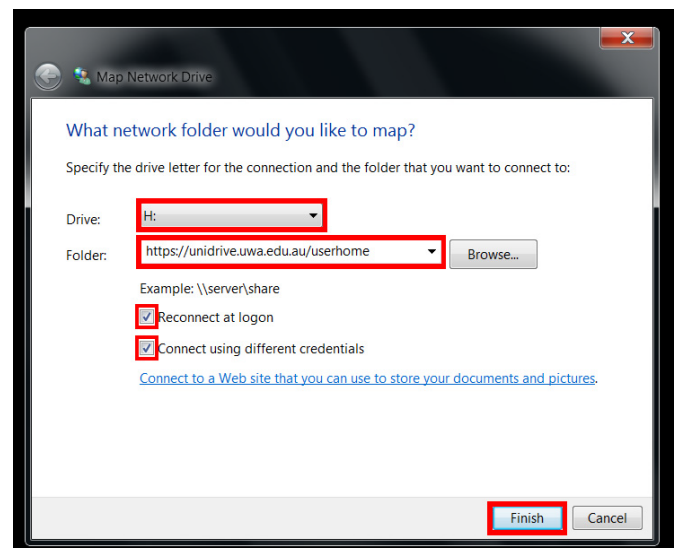
In the **'Folder'** field, enter the URL of the server you wish to connect to:

For your **Student Network Folder** use:
❖ <https://unidrive.uwa.edu.au/userhome>

For access to other shared folders use:
❖ <https://unidrive.uwa.edu.au/data>

Make sure **'Connect using different credentials'** is ticked.

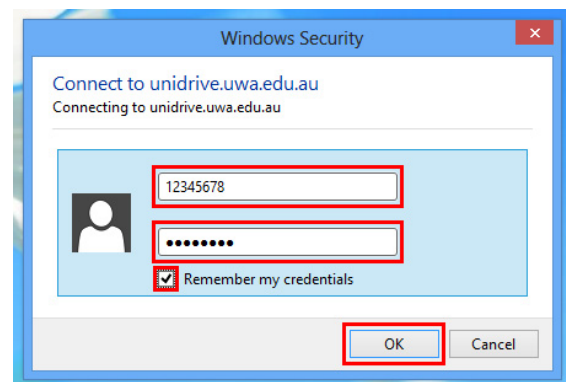
If you are using a personal computer, make sure the **'Reconnect at logon'** box is ticked.



Select **'Finish'**.

Step three

Enter your credentials when prompted.





UniDrive on Windows 7

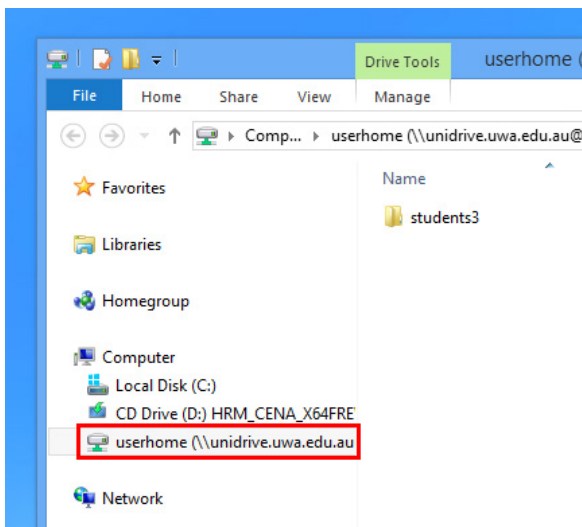
NOTE: The **Username** is your **student number** (eg. 12345678) and the **Password** is your **PHEME password**

If you are using a personal computer, make sure '**Remember my credentials**' is ticked.

NOTE: This means that you (or anyone else using this device) will be able to access the contents of this folder without entering a password

You are done!

The **Network Folder** will now launch.



You can navigate to it through '**Computer**'.

Doesn't work?

Try the following tips:

- Double-check your student number and PHEME password are correct and have not expired.
- Double-check you are correctly enrolled in at least one unit this semester

Still doesn't work? Help is available!
Contact the University Library:

In person: At the information desk in your subject library

Self-service or email:

www.uwa.edu.au/askuwa

Telephone numbers at:

www.is.uwa.edu.au/contact