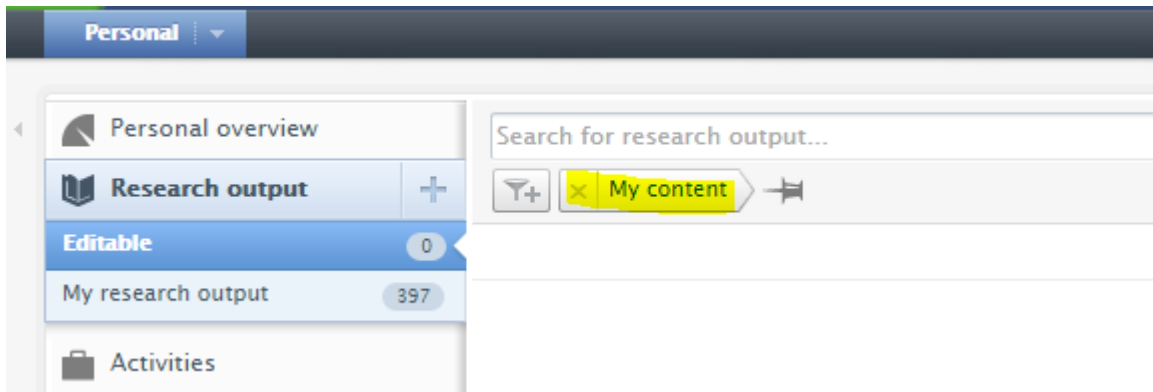


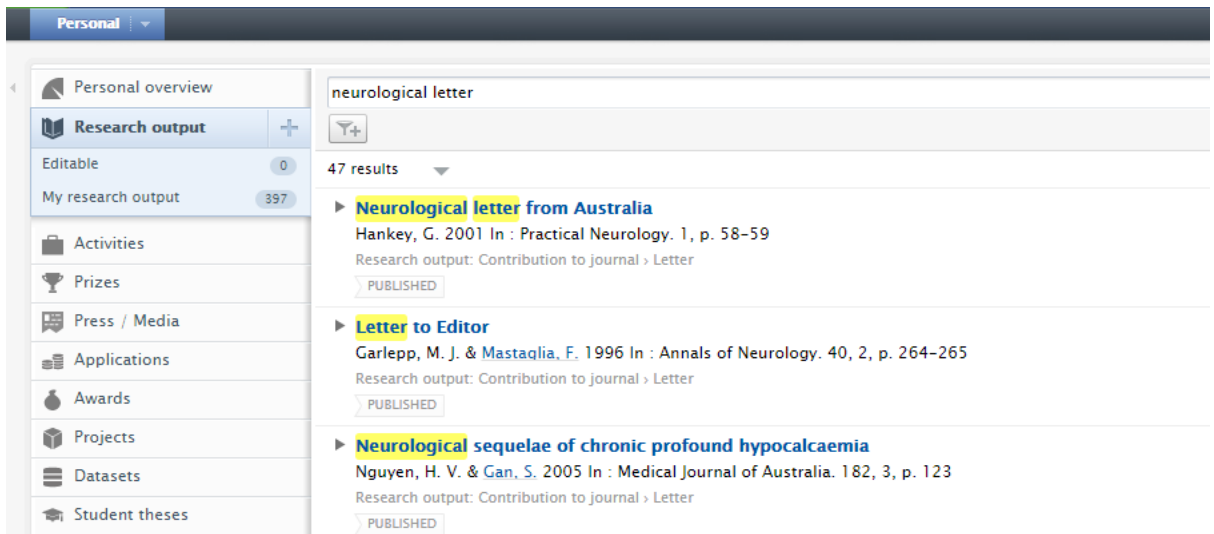
How do I claim a publication?


If you expect a publication to exist, but is not listed in your publication list, you can search for it within the Research Repository. To do this, follow the instructions below.

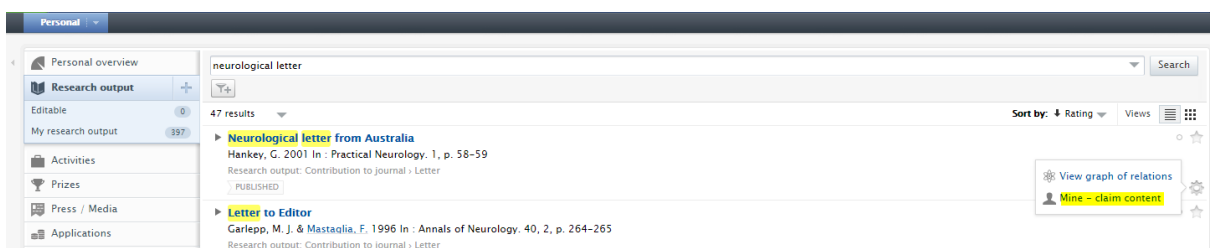
1. Log in to the UWA Research Repository using your staff number and pHEME password.
2. Click 'Research output' on the left-hand side.
3. Remove the 'My content' filter by clicking on 'x'. This will allow you to see all publications in the UWA Research Repository.



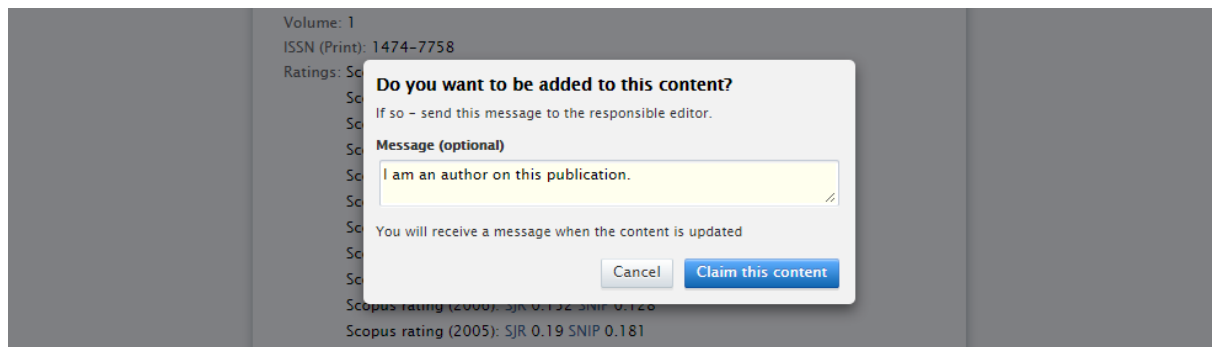
4. Search for the expected publication by typing the publication title in the search bar.



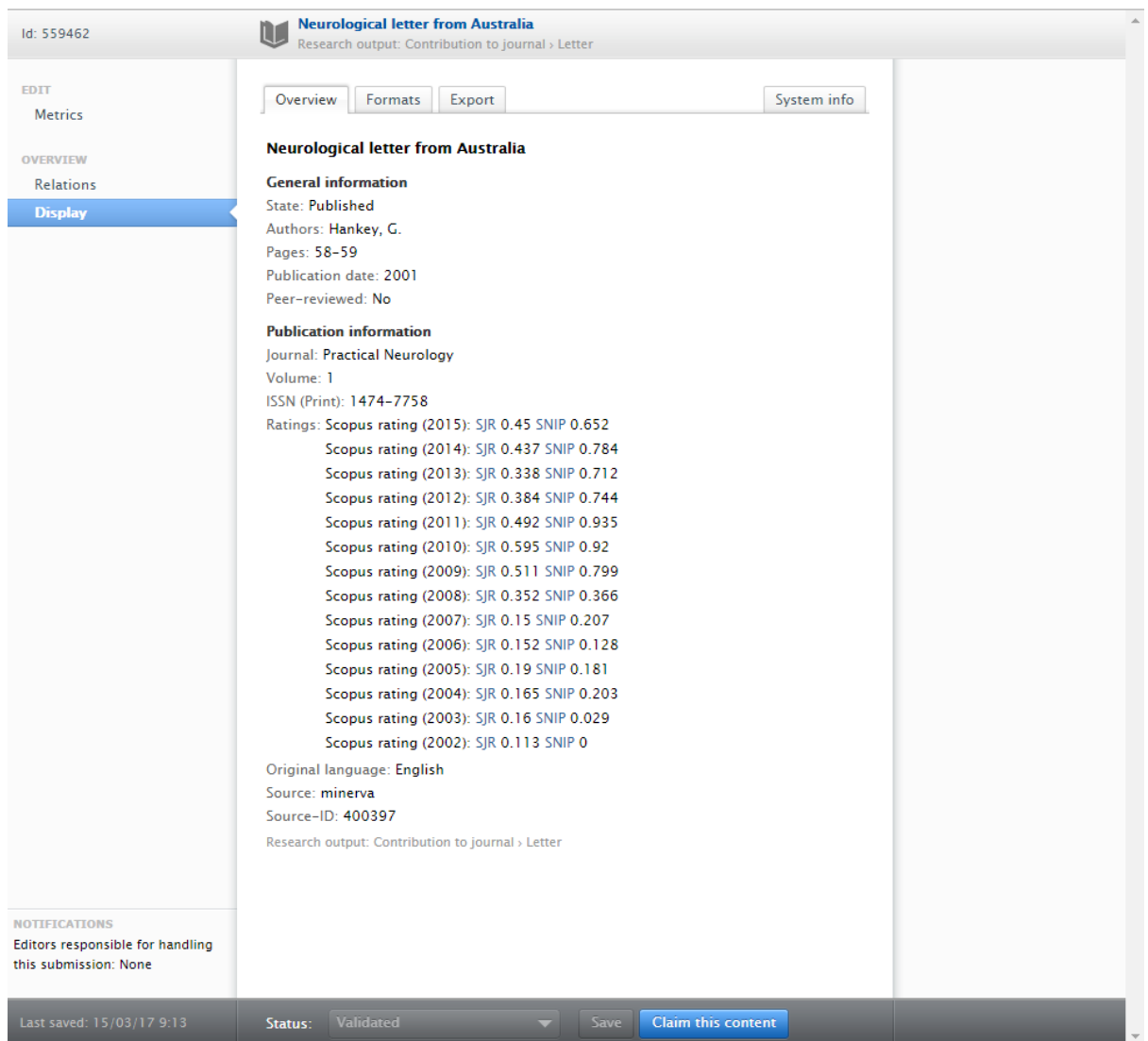
5. Hover your mouse over the research output record you wish to claim.
6. A settings icon  will appear on the bottom right.
7. Click on the settings icon, then click 'Mine – claim content'.



8. A pop-up window will appear asking if you would like to be added to the content. You can also leave an optional message for Library staff.
9. Click 'Claim this content'.



10. Alternatively, you can open the publication record and click 'Claim this content'.



11. Library staff will then receive notification and review your claim request.