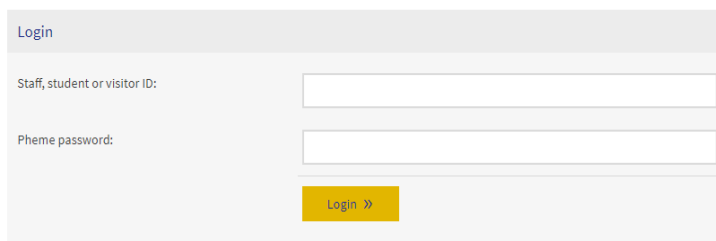**Connect an existing ORCID iD to the Repository**

These instructions are for adding and connecting an existing ORCID iD to your Repository profile. This enables the automatic export of research output information and limited profile information from the Repository to your ORCIDrecord (see step 9 for details).
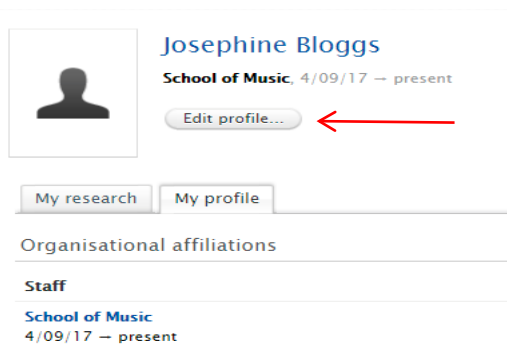
1. Go to the [UWA Research Repository](#)

2. Click on 'Research Repository login'

   Research Repository login »

3. You will be prompted to login with your Pheme details

Login	
Staff, student or visitor ID:	
Pheme password:	
	Login »

4. In your Personal profile, click on 'Edit profile'

   Josephine Bloggs
   School of Music, 4/09/17 — present
   Edit profile... ←

My research	My profile

   Organisational affiliations

   Staff

   School of Music
   4/09/17 — present

   <u>Note</u>: Please *do not* update any other profile information as it is currently being updated from the Contact Directory and any changes you make will be overwritten.

5. Click on 'Create or Connect your ORCID ID'

   Title
   Researcher (Academic degree)
   Add title...

   ID
   Add ID...

   ORCID
   Create or Connect your ORCID ID ←
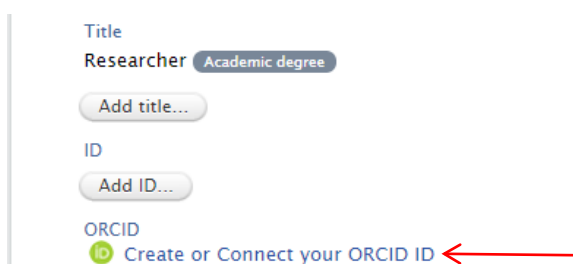
6. A 'Connect with your ORCID ID' information screen will appear, advising that you will be taken to the ORCID website to complete the connection. It will also describe the content that will be exported from the Repository to your ORCID record.

    Click on 'Proceed'

Connect with your ORCID ID

You will now be directed to the ORCID site where you can generate your ORCID ID (if you don't already have one) and/or authorise the export of content (e.g. research outputs) from the Repository to your ORCID record.

Upon set up, the Repository will export the following content immediately, and then subsequently automatically update once a month:

- Institutional organisational affiliation
- Other personal identifiers (e.g. Scopus author ID, Researcher ID)
- Your Repository profile URL
- Your research outputs, where:
    - the publication state is either 'E-pub ahead of print' or 'Published'
    - the visibility of the record is 'Public – No restriction'
    - the workflow status is at least 'Validated'

[Cancel] [Proceed]

7. You will be redirected to an ORCID login page where you will be asked to complete the following fields to authorise the connection between the Repository and ORCID:

    - Email address or ORCID iD

    - ORCID password

ORCiD

Sign into ORCID or Register now

👤 Personal account	🏛 Institutional account

Sign in with your ORCID account

Email or iD

josephine.bloggs@uwa.edu.au

ORCID password

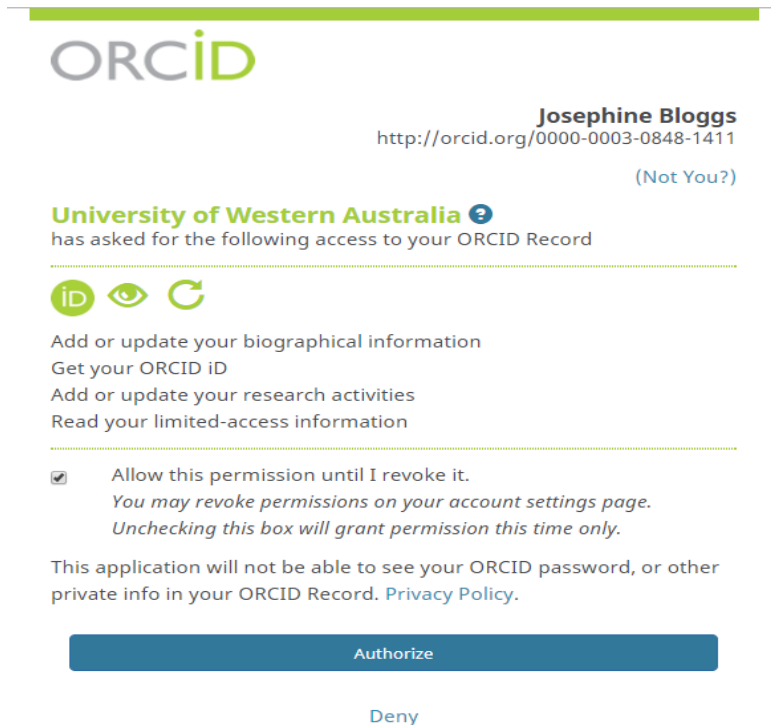ORCID password

Sign into ORCID

Forgotten your password?

Sign in with a social media account ❓

[f] [g+]

8. You will then be asked to allow the UWA Research Repository to access your ORCID record. Click on the 'Authorize' button. This authorisation enables your Repository research output information to be exported to your ORCID record.

    You may choose to revoke this authorisation at any time by logging into your ORCID account, navigating to your 'Account settings' and selecting 'Revoke Access' for the UWA Research Repository.

9. You will see a message confirming that you have successfully connected your ORCID and that your Repository content has been exported to ORCID.

    Content exported includes:

    - Research outputs that are:
        - Validated
        - Published or E-pub ahead of print
        - Visibility = 'Public – no restriction'
    - UWA affiliation
    - Repository profile URL
    - Other person identifiers (e.g. Scopus author ID, Researcher ID)

NB: Exports occur automatically once a month, however a manual export may be triggered at any time by selecting the 'Export' button.

ORCID

ⓘ 0000-0003-0848-1411   ↻ Export —
(Last exported: 26/09/17 14:31)

10. Click on 'Save' at the bottom of your profile record to save the connection.

11. You will be sent an email to complete the registration and verify your email address.