



Reciprocal Borrowing

Western Australian University Libraries

This guide explains the reciprocal borrowing scheme of Curtin University of Technology, Edith Cowan University, Murdoch University, The University of Western Australia and The University of Notre Dame Australia.

Western Australian University Libraries operate under the University Library Australia (ULA) national borrowing scheme which aims to provide free borrowing to students and staff of member universities of the Australian Vice-Chancellors' Committee. The University of Notre Dame Australia has negotiated separate reciprocal borrowing rights for their students with Edith Cowan University and Murdoch University.

WHO MAY BORROW?

Current students and staff of Curtin, ECU, Murdoch and UWA may participate in the scheme. It also allows reciprocal borrowing between the University of Notre Dame Australia and Murdoch University and Edith Cowan University. Membership is personal, and **not transferable**.

HOW DO YOU APPLY?

There are two ways to apply: either directly by visiting each library, or by applying online from any Internet-connected computer

- 1) To apply directly you need to personally visit each library from which you wish to borrow and present your home university ID card and provide your university email address.
- 2) **NEW ONLINE REGISTRATION!** If you are a Curtin, ECU, Murdoch or UWA student or staff member, you can now register online before travelling to these libraries. Go to the following website for more information and to register:
http://wagul.curtin.edu.au/reciprocal_registration.html

IS REGISTRATION PERMANENT?

No. Membership is for the **current** academic year only. You need to renew your registration each year. Borrowing privileges expire on the 28th February of the following year.

HOW MANY ITEMS CAN YOU BORROW?

You may have up to 30 items on loan at any one time from the University of Western Australia and 12 items from each of the other libraries.

Some items are not available for loan, or have special conditions

Borrowing rules vary between libraries and you need to make yourself familiar with those at the libraries where you borrow items.

CAN YOU REQUEST INTERLIBRARY LOANS

No. You must request inter-library loans from your home library.

WHAT IS THE LOAN PERIOD?

6 weeks: Curtin University, Edith Cowan University, The University of Western Australia, The University of Notre Dame Australia

4 weeks: Murdoch University

All loans are subject to recall at any time, despite the nominal due-back date.

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WHAT ARE THE PENALTIES FOR OVERDUE ITEMS?

Penalties and fines for overdue items vary at each library.

If you do not return items, your home library will reimburse the library for the items and bill you for them.

SPECIALIST SERVICES FOR CLIENTS WITH DISABILITIES

The Libraries, including the University of Notre Dame Australia, aim as far as possible to provide their specialist services, facilities and equipment to students and staff with disabilities and/or medical conditions from the other libraries. Students and staff who want this assistance should register first with the Equity Office at their home institution.

SPECIAL RULES AND CONDITIONS FOR RECIPROCAL USERS

Edith Cowan University Library

<http://www.ecu.edu.au/library/>

Access to Databases

Most databases available for walk in access.

Penalties

Invoiced if item not returned.

Uncleared debts may result in cancellation of membership.

Special Conditions

No Reserve Collection or 3 day loans. No loans from the External, Film or

Video collections or of music CDs or music cassettes. 4 items from the Curriculum collection.

Contact

All library notification is sent by email.

Information Services

Provided subject to availability of staff.

Copying & Printing

Using any card with a magnetic strip + credit.

Curtin University of Technology Library

<http://library.curtin.edu.au/>

Access to Databases

Walk in access where database license permits.

Penalties

Reserve loans - 50 cents/hour (or part thereof) /item; 3-Day Loans - \$2/item/1st day overdue + \$1/day thereafter; all other loans 50 cents/day/item. In addition, a replacement cost and \$15 admin fee after 42 days.

Overdue material and/or fines over \$20 = Suspension..

Special Conditions

No Murray Street Library or Teaching Resource Collection Loans.

Borrowers must notify Curtin Library of any change of address immediately.

Contact

All library notification is sent by email.

Information Services

Provided subject to availability of staff.

Copying & Printing

Curtin photocopying card costs \$3.20 + credit.

Murdoch University Library

<http://www.lib.murdoch.edu.au/>

Access to Databases

Walk in access where database license permits.

Penalties

1 Penalty point/item/day overdue.

10 points/day if recalled.

200 points = suspension. Reinstatement follows payment of \$20.00 fine.

Special Conditions

No Reserve Collection or Curriculum Resource Centre loans.

Reserve items may be read in the Library.

Contact

All library notification is sent by email.

Information Services

Provided subject to availability of staff.

Copying & Printing

Use any card with a magnetic strip + must have credit on Murdoch account.

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The University of Western Australia Library
<http://www.library.uwa.edu.au/>

Access to Databases

Penalties

Selected databases are available for walk in access if licence permits.

Overdue material = Suspension.

Standard Loan = 1 penalty point/day/item overdue.

Recalled items 25 penalty points/day/item overdue.

200 penalty points = suspension + \$25 fine.

Special Conditions

None

Contact

All notification is sent by email.

Information Services

Provided subject to availability of staff.

Copying & Printing

Copying cards cost \$3.00 + credit.

University of Notre Dame Australia

<http://www.nd.uwa.edu.au/libraries>

Access to Databases

Penalties

Walk in access where database license permits and for registered reciprocal borrowers.

\$1/day/item overdue + invoiced for replacement cost and \$25 admin fee if not returned after 42 days.

\$20 fine accrual = suspension until fines are paid in full.

Overdue materials = suspension.

Lost material = suspension.

Special Conditions

No Reserve Collection or 3 or 7 day loans.

No access to Video and A/V material.

Borrowers must notify library of change of address immediately.

Contact

All Library notification is sent by email.

Information Services

Provided subject to availability of staff.

Copying and Printing

Use any card with a magnetic strip + credit.

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