

Adding ARC or NHMRC grant details to a record

These instructions describe the process of logging into the UWA Profiles and Research Repository and demonstrate how you can add ARC or NHMRC grant details to a publication record.

Login to start:

1. Go to the [UWA Profiles and Research Repository](#)
2. Click on **Profiles and Research Repository login**
3. Log in with your UWA login (Pheme) details



1. Once logged in, click **Research outputs** from the left side of the menu.
2. Locate the publication record you wish to add the NHMRC or ARC grant details to.
3. Once you have opened the publication record, scroll down towards the end of the record and click **Add funding source**.

According to the archiving policy described in RoMEO an electronic version of the work can be uploaded

► RoMEO color: Yellow
Can archive pre-print (ie pre-refereeing)
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[Keywords](#) ⓘ

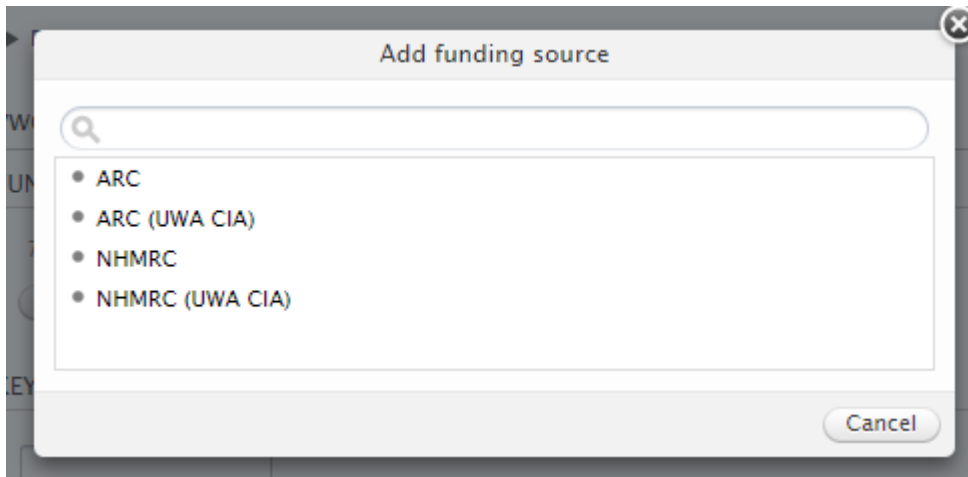
FUNDING SOURCE

There are no associations

[Add funding source...](#)

4. Select the appropriate funding source from the list of available options.

Note: **ARC (UWA CIA)** and **NHMRC (UWA CIA)** indicates that there is a UWA Chief Investigator on the grant.



5. Once you have selected the funding source, add the grant ID/s to the **Free keywords** field.

Keywords ⓘ

FUNDING SOURCE

ARC (UWA CIA) ↓ -

Free keywords:

NHMRC (UWA CIA) ↑ -

Free keywords:

6. Click the **Save** button at the bottom of the screen.

Remember: When updating fields in your profile, the **Create** or **Update** button will apply your changes, but you will still need to press the blue **Save** button to retain any changes (this is always located at the bottom of the record window).

